

HOME GARDENS SANITARY DISTRICT

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

JUNE 27, 2023

The Regular Meeting of the Board of Directors of the Home Gardens Sanitary District was called to order by the President, Salvador Cacho, at 7:36 p.m. at the office of the District, 13538 Magnolia Ave., Corona, CA 92879.

Directors present were: Cacho, Barajas, Garrison, and Serrato. Also, present were: Alan Burns, District Counsel, Tracey LaBonte, General Manager and Tania Duarte, Administrative Assistant. Director Samson Runion was not present due to illness and her absence was excused.

Minutes of the regular meeting of May 23, 2023 were presented for approval. Motion was made by Director Serrato, seconded by Director Barajas, and unanimously carried to approve the minutes as presented.

Minutes of the special meeting of June 6, 2023 were presented for approval. Motion was made by Director Barajas, seconded by Director Serrato, and unanimously carried to approve the minutes as presented.

Expenditures for the month of June 2023 were presented and discussed. Motion was made by Director Serrato, seconded by Director Garrison, and unanimously carried to approve the expenditures as presented.

Manager LaBonte presented the Budget Efficiency and Income/Revenue Reports. Discussion followed.

Staff Report:

1. On June 1st General Manager LaBonte spoke with Jesus Barbosa from Barbosa Auto Care to ask him about his vehicles parked all along the street. General Manager LaBonte informed him that the customers of the District needed to have some parking and he said that he would park a couple of his vehicles on his property to free up some parking on the street.
2. On Thursday, June 8th a customer came into the District office informing us that there was a broken manhole lid on Harlow Ave. and that it had been that way since the 7th. General LaBonte drove over to the area of Harlow Ave. and Candlewood St. to verify and assess how bad the damage was to the manhole lid. One side of the manhole lid was broken off. She called Larry from Houston Harris, and he came and replaced the manhole lid within the hour.
3. On August 23, 2022, HGSD adopted Resolution No. 512 amending its Conflict of Interest Code. Staff submitted the adopted

Resolution for approval by the Board of Supervisors as the code reviewing body. On June 21st HGSD received notice that the County of Riverside Board of Supervisors approved HGSD's Amendment to the Conflict of Interest Code.

Public Comment: None.

WRCRWA Committee Meeting Report:

WRCRWA Rescheduled Regular Meeting of the Board of Directors

June 1, 2023

4A. Consider Election of Officers.

The Board of Directors previously elected the following officers effective July 1, 2022:

Director Katherine Aleman, Chair (Second term)

Director Fauzia Rizvi, Vice Chair (Second term)

Director Wes Speake, Secretary-Treasurer (First term)

The Board of Directors elected the following officers effective July 1, 2023 through June 30, 2024:

Director Fauzia Rizvi, Chair

Director Wes Speake, Vice Chair

Director Tracey LaBonte, Secretary-Treasurer

4B. Address Open Issues in the Draft Directors' Compensation Policy and Consider Adopting the Policy by Ordinance at a Public Hearing on September 28, 2023.

Some of the Board of Directors have voiced interest in developing a Directors' Compensation Policy outside of their respective agencies. WRCRWA's Joint Exercise of Powers Agreement authorizes the Authority to pay compensation to Directors as the Board may establish from time to time. Any such compensation is subject to the provisions of the Water Code. WRCRWA's Legal Counsel and Administrator worked with the Executive Committee to look at the pros and cons of a Directors' Compensation Policy before making a recommendation to the Board. The Executive Committee members directed the Administrator to:

1. Finalize and deliver a draft Directors' Compensation and Expense Reimbursement Policy for review.
2. Identify open issues or questions to be answered by the Board Members.
3. Initiate a vote to determine if the Board wishes to put such a policy in place.

At this meeting the Board of Directors discussed the Policy as written and made some requested edits with a couple of the biggest changes being that each member agency does not have to participate

and therefore does not have to share in the administrative expense this policy will cause. Once the revisions are done, we will review.

Items for Discussion and Consideration:

1. The Board Discussed May's Monthly Status Report by G & G Environmental Compliance, Inc.
2. A motion was made by Director Garrison, seconded by Director Barajas, and unanimously carried to approve the Revised Memorandum of Understanding between the City of Corona, City of Norco, Jurupa Community Services District, Home Gardens Sanitary District, Western Municipal Water District and the Western Riverside County Regional Wastewater Authority Regarding the Design, Construction, Operations and Capacity Ownership in Certain Recycled Water Facilities.
3. The Board Discussed Public's Access to the Home Gardens Sanitary District's premises.
4. After consideration for Emad Ibrahim request to waive a one-time late fee in the amount of \$10.23, a motion was made by Director Serrato, seconded by Director Garrison, and unanimously carried to approve waiving the late fee one time.
5. The Board Discussed current delinquent accounts.
6. The Board Discussed estimates received for USA Marking, Disconnection, and Reconnection of delinquent properties.

7. The Board Discussed Delinquent Accounts more than 6 months past due.
8. After consideration for Danny Thomas's request to turn off billing temporarily, a motion was made by Director Serrato, seconded by Director Barajas, and unanimously carried to approve turning billing off for 6 months.
9. A motion was made by Director Barajas, seconded by Director Serrato, and unanimously carried to engage Smith Marion & Company to audit the District's Financial Statements for year ending June 30, 2023.
10. A motion was made by Director Garrison, seconded by Director Serrato, and unanimously carried to engage Smith Marion & Company to audit the District's Pension Fund for year ending July 31, 2022.
11. A motion was made by Director Serrato, seconded by Director Garrison, and unanimously carried to approve appointing Efrain Barajas for Smith Marion to inquire concerning certain matters annually.
12. A motion was made by Director Serrato, seconded by Director Barajas, and unanimously carried to approve that President Cacho vote for John Aguilar for 2023 County Wide Oversight Board.
13. A motion was made by Director Serrato, seconded by Director Garrison, and unanimously carried to adopt Resolution No. 518, A Resolution of the Board of Directors of the Home

Gardens Sanitary District Approving the 2023/2024 Annual Budget. The Home Gardens Sanitary District Approved Budget was distributed. This resolution formalizes action taken at the May meeting.

14.(a) District Counsel Alan Burns gave an oral presentation in accordance with Government Code Section 54953© (3) explaining the proposed Executive Compensation of a 8% increase in annual salary for the District Manager, making her new salary \$68,688 per year.

(b) Director Serrato made a motion to approve the Executive Compensation, Director Barajas seconded, and it was unanimously carried to approve the Executive Compensation as presented.

Closed Session: None.

Directors Comments: None.

There being no further business, President Salvador Cacho, adjourned the meeting at 9:00 p.m.



Efrain Barajas, Secretary

The foregoing minutes were approved by the Board of Directors of the Home Gardens Sanitary District at the regularly scheduled meeting of said Board July 25, 2023.

Signed: Salvador Cacho

Salvador Cacho, President

Efrain Barajas

Efrain Barajas, Secretary