

HOME GARDENS SANITARY DISTRICT

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

April 28, 2026

The Regular Meeting of the Board of Directors of the Home Gardens Sanitary District was called to order by the President, Karen Samson Runion, at 7:32 p.m. at the office of the District, 13538 Magnolia Ave., Corona, CA 92879.

Directors present were: Samson Runion, Serrato, Cacho, Barajas and Garrison. Also present were: Tracey LaBonte, General Manager, Maria Beatty, Administrative Assistant, Alan Burns, District Counsel, was present via Facetime.

Minutes of the regular meeting of March 24, 2026 were presented for approval. Motion was made by Director Serrato, seconded by Director Barajas and unanimously carried to approve the minutes as presented.

Expenditures for the month of April 2026 were presented and discussed. Motion was made by Director Garrison, seconded by Director Cacho and unanimously carried to approve the expenditures as presented.

Manager LaBonte presented the Budget Efficiency and Income/Revenue reports. Discussion followed.

Staff Report: April 2026

1. On April 21st Administrative Assistant Tania Duarte went on maternity leave.

2. On April 30th the rate increase letters along with HGSD's FOG fliers will be mailed out with each customer's bill and to every secondary address on each account.

WRCRWA Committee Report:

Regular Meeting of the Board of Directors of the Western Riverside County Regional Wastewater Authority (WRCRWA)

April 16, 2026

4A Approve the Property and Easement Acquisition and an Amendment to the Professional Services Contract with Lee & Ro, Inc., for WRCRWA's South Regional Pump Station

Orange County Sanitation District (OCSD) now does not want WRCRWA flow to enter the SARI/Brine Pipeline that discharges to OCSD even due to emergencies such as power outages at the South Regional Pump Station (SRPS). The original design of the SRPS in the 1990s allowed WRCRWA flows to simply overflow into the SARI/Brine line if the pumps failed or there was a power outage. With OCSD deciding not to allow

— this now, a generator is required to be installed at the SRPS. Lee & Ro is the design consultant for the generator install design. Through the design process it was determined that the fencing installed around the SRPS is not at the property ownership lines of WRCRWA. This necessitates acquisition of land and easement area from Riverside County Flood Control (RCFC). There is also a discrepancy with land owned by Corona.

RCFC requires a \$15,000 deposit to start the land/easement acquisition process that is estimated to take 8 months. The easement will cost \$8,827, and the land \$105,040 for a total of \$114,000.

— In addition to the costs to RCFC additional consulting costs are being incurred, totaling \$48,725. Lee & Ro's contract total including the added \$48,725 is now \$481,124.

The Board of Directors approved:

Authorizing the Administrator to approve a Property and Easement Acquisition from Riverside County Flood Control and Water Conservation District in the amount of \$114,000.

Authorizing the Administrator to execute an amendment to the professional services contract with Lee & Ro, Inc., increasing the amount by \$48,725 from \$432,399 to \$481,124 for the additional engineering evaluation of the property and easement acquisition.

4B Consider Adopting Resolution 26-001 to Increase the Purchasing Authority of the WRCRWA Administrator

Resolution 26-001 increases the WRCRWA Administrator's purchasing authority from \$60,000 to \$90,000. The current \$60,000 level has been in place for 8 years and this increase accounts for inflation and increases in expenses. Any costs above \$90,000 would need board approval.

The Board of Directors approved the adoption of Resolution 26-001 increasing the purchasing authority limit of the WRCRWA Administrator to \$90,000.

4C Approve Proposed Revisions to the Recycled Water Pump Station Agreement and License Agreement to Accommodate SRF Financing

Under the current Agreement regarding the RWPS and Northerly Pipeline, Jurupa Community Services District (JCSD) after completion of the RWPS would turn over operational and ownership of the RWPS to WRCRWA. Based on the State Revolving Fund (SRF) Loan JCSD acquired to fund their Recycled Water Project including the RWPS and Northerly Pipeline (as part of the entire JCSD RW program), JCSD is required to maintain ownership of any assets built utilizing SRF Loan proceeds. SRF loan proceeds are in part being used to fund the RWPS. To address this the following is required:

— The original RWPS Agreement signed April 2024 needs to be revised to make JCSD the owner of the RWPS through the maturation of the SRF Loan Agreement (Dec. 31, 2056).

The RWPS Agreement will now only turn over RWPS Operational responsibilities to WRCRWA through December 31, 2056. Ownership of the RWPS transfers to WRCRWA in 2056 consistent with JCSDs completion of the SFR Loan payments.

A new License Agreement is proposed to do the following:

WRCRWA licenses JCSD to access WRCRWA Property (temporary grant of right of way) for the construction of the RWPS and own it for the duration of the SRF Loan.

— JCSD licenses WRCRWA to operate the RWPS through the duration of the SRF Loan.

Taking these actions preserves the SRF Loan Funding and the allocation of \$3.2 M in grant funding JCSD is making available to WRCRWA members to defray some of the RWPS costs.

The Board of Directors approved the amendments to the Recycled Water Pump Station Agreement, and Terms and Conditions for license agreement between WRCRWA and Jurupa Community Service District (JCSD) as outlined in Attachments 1 - 3.

4D Consider the WRCRWA Fiscal Year 2026-2027 Proposed Budget

HGSD costs for 2026-2027

Fixed :	Treatment	Conveyance	General Administrative	Total
	\$299,657	\$19,005	\$102,689	\$421,351
Variable:	\$383,901	\$25,478	\$0	\$409,379
Debt Service:				\$ 70,887
Capital Budget:				\$674,997
Asset Replacement (Treatment)				\$ 67,456
Asset Replacement (Conveyance)				\$ 35,029
Total 2026-27				\$1,679,099
Increase from 2025-2026				+\$229,276

Main cost increases were attributed to labor, SCE (electrical rate increase estimated at 10%), chemical cost inflation, and capital project contribution.

The Board of Directors approved:

1. Adopting the proposed Fiscal Year 2026-2027 Budget (Operating, Debt Service, and Capital), along with new rates consistent with the budget figures;
2. Adopting Resolution 26-002, Establishing Rates to be Charged for Conveyance, Treatment, and Disposal of Wastewater;
3. Directing Member Agencies to present the Fiscal Year 2026-2027 Budget to their governing boards for approval; and
4. Authorizing the Administrator to open annual purchase orders, totaling \$3,519,500, for Fiscal Year 2026-2027 that exceed the

\$60,000 Board approved purchase authorization limit of the Administrator.

President Samson Runion moved back to Item II on the agenda.

Public Comment: None.

Items for discussion and consideration:

1. The Board discussed March's Monthly Status Report by G & G Environmental Compliance, Inc.
2. A motion was made by Director Garrison seconded by Director Barajas and unanimously carried to approve increasing Petty Cash from \$100.00 to \$200.00 due to inflation.
3. District Counsel Alan Burns discussed the Outside Service Agreement for 150 Radio Road and the Possible Notice of Termination Service. He suggested a Notice of Violation to be placed on property and recorded on title. No action was taken at this time.
4. A motion was made by Director Garrison seconded by Director Serrato and unanimously carried to approve Consultant Agreement with Sam Tokatly for IT Services.
5. A motion was made by Director Barajas seconded by Director Garrison and unanimously carried to approve the Consultant Agreement with Keen IT Services.

6. The Board discussed WRCRWA proposed budget for fiscal year 2026/2027.
7. A motion was made by Director Serrato seconded by Director Garrison and unanimously carried to Adopt Resolution No.536, approving and ratifying the budget of the Western Riverside County Regional Wastewater Authority.
8. After consideration for Viet Nguyen's request to waive a late fee on his account, a motion was made by Director Serrato, seconded by Director Barajas and unanimously carried to approve the late fee.
9. The Board discussed the current delinquent accounts.
10. Consider District Counsel's request for increase.

Before this matter was considered, Alan Burns recused himself from providing input on the request for rate increase of 9% to cover the years since their last increase in 2022. He wished everyone a Happy Law Day on May 1st. He then left the meeting.

Closed Session: The meeting adjourned to closed session at 8:07 PM to consider District Counsel's performance.

After reconvening into open session discussion, A motion was made by Director Garrison seconded by Director Cacho and unanimously carried to approve the District Counsel's request for an hourly rate increase.

Director Comments: None.

There being no further business, President Karen Samson Runion adjourned the meeting at 8:11 p.m.


Miguel Serrato, Secretary

The foregoing minutes were approved by the Board of Directors of the Home Gardens Sanitary District at the regularly scheduled meeting of said Board May 26, 2026.

Signed: 
Karen Samson Runion, President


Miguel Serrato, Secretary

RESOLUTION NO. 536

**A RESOLUTION OF THE HOME GARDENS SANITARY DISTRICT
APPROVING AND RATIFYING THE BUDGET OF THE WESTERN RIVERSIDE
COUNTY REGIONAL WASTEWATER AUTHORITY**


WHEREAS, THE Home Gardens Sanitary District is a member agency of the Joint Powers Agency known as the Western Riverside County Regional Wastewater Authority (hereinafter WRCRWA); and

WHEREAS, WRCRWA has prepared an annual proposed budget but must have unanimous approval of the budget from all member agencies; and

WHEREAS, the Board has reviewed the proposed budget and determined that it provides sufficient detail to constitute an operating outline for contributions and expenditures for the year;

NOW THEREFORE, the Board of Directors for the Home Gardens Sanitary District does hereby resolve that the budget of the WRCRWA for the 2026-2027 fiscal year is hereby approved and the Secretary is authorized to transmit a copy of this resolution to the WRCRWA.

PASSED AND ADOPTED this 28th day of April 2026



President



Secretary