

HOME GARDENS SANITARY DISTRICT
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS

FEBRUARY 23, 2021

The regular meeting of the Board of Directors of the Home Gardens Sanitary District was called to order by the President Karen Samson Runion at 7:34 p.m. by teleconference. Staff Assistant Tracey LaBonte and President Karen Samson Runion were present at the office of the District 13538 Magnolia Ave., Corona, California.

Director's present were: Samson Runion, Serrato, Cacho, Barajas and Garrison. Also present were: Alan Burns, District Counsel; Tracey LaBonte, Staff Assistant and Janey Gress, General Manager.

Public Comment: None.

The minutes of the regularly scheduled meeting of January 26, 2021 were presented for approval. Motion was made by Director Cacho, seconded by Director Barajas, and unanimously carried to approve the minutes as presented.

Expenditures for the month of February 2021 were presented and discussed. Motion was made by Director Serrato, seconded by

Director Garrison, and unanimously carried to approve the expenditures as presented.

The Budget Efficiency and Income/Revenue reports were presented by General Manager Janey Gress. Discussion followed.

Staff Report:

1. On February 2nd the property that was disconnected at 3465 Andover St. was reconnected by TK Construction.
2. On February 11, 2021 Staff Assistant April Cervantes emailed her resignation letter. Her last day will be March 11, 2021.
3. On February 16th General Manager Janey Gress and Staff Assistant Tracey LaBonte interviewed Tania Duarte for the opening Staff Assistant position. At the conclusion of the interview Manager Gress offered Mrs. Duarte the position and she gladly accepted it. Her first day will be Monday, February 23, 2021.
4. On Thursday, February 18th the District received an email from Michael Hadley the Government Relations Officer with Western Municipal Water District. The email included two proposed letters to send to our Congressional delegation and the U.S. Department of Housing and Human Services (HHS). These letters are an effort to have our region's voice heard in the next federal stimulus package.

The WRCRWA Executive Committee met via Zoom on February 11, 2021.

The following occurred:

Budget v. Actual Report for Enterprise Fund Operating Revenue: This report is for the 6-months through December 31, 2020. Expenses were less than budget by \$544,703. Revenue was also underbudget by \$130,305. Based on the staff memo, staff is attributing the lower expense due to timing of expenses not being incurred during the first six months of the fiscal year. Realistically this favorable amount may not remain by June 30, 2021 given some of the budgeted items remain to be purchased/expended.

Operations Report: Average total flow to WRCRWA for the three months is 8.23 MGD. HGSD Flows: September 0.526 MGD October 0.519 MGD November 0.510 MGD. Year to date Average: 0.539 MGD HGSD Owned Capacity: 0.750 MGD. Utilization: 71.88% - Plant appears to be running well and in compliance. HGSD continues to have surplus treatment and conveyance capacity. Using 300 gpd/EDU, this provides sewer capacity for approximately 600 - 700 EDUs of new connections.

Quarterly Odor Control Practices Report Odor: Complaints appear to be declining significantly as compared to same period of 2019.

The Executive Committee passed a resolution recognizing S. R. Al Lopez for his 19 years of service on the Western Riverside County Regional Wastewater Authority's Board of Directors.

The Executive Committee recommended approval of Amendment No. 2 to the Professional Services Contract with Jacobs Engineering in the amount not to exceed \$65,000 for the Odor Mitigation Project. Design changes are necessary after potholing revealed conflicts between designed footings and existing underground piping.

The Executive Committee recommended that the Board approve a Purchase Order increase in the amount of \$100,000 with Best, Best & Krieger LLP for Legal Services. BBK continues to expend costs re the WM Lyles/Cor-Ray Painting litigation. This approval increases the total by \$100,000 to \$185,074 and should cover expenses through the end of trial which is scheduled for March of 2021.

Items for discussion and consideration:

1. The Board discussed January's Monthly Status Report from G & G Environmental Compliance.
2. A motion was made by Director Cacho, seconded by Director Barajas, and unanimously carried to adopt Resolution No. 502, A Resolution of the Board of Directors of the Home Gardens Sanitary District Commemorating Daniel Archuleta's Service on The Board and Sending Condolences to His Family.

3. Signatures were obtained for the Statement of Economic Interests Form 700.

4. The Board discussed the Eminent Domain action - Corona v. BPL, HGSD; CVR12000693. It involves the railroad crossing on McKinley Street. The City is going to construct a flyover on McKinley Street, and it affects the District because we have an Outside Service Agreement with the affected properties. The Board discussed not challenging the taking of the District's Outside Service Agreement and filing a disclaimer. A motion was made by Director Serrato, seconded by Director Garrison, and unanimously carried to have Counsel Alan Burns file a disclaimer for the District.

5. The Board, Staff and Counsel discussed the re-certification of the Home Gardens Sanitary District's Sewer System Management Plan and some of the things that have been done by staff, Counsel and District Engineer. Progress is being made on different segments of the SSMP. This item will be on next month's agenda.

6. The Board discussed District Operation's, Disconnections, and Late Fees considering the COVID-19 pandemic. Operations will remain the same, disconnect letters will be sent out with this billing, liens will be placed after the due date after each customer is notified. Late fees will be placed after the due date in March. A motion was made by Director Barajas, seconded by Director Cacho, and unanimously carried to approve the above. This will be a recurring item on the agenda as needed.

Closed Session: None.

Directors Comments: Director Garrison gave the Board an update on his health and all the progress he has made.

There being no further business, President Samson Runion adjourned the meeting at 8:13 p.m.


Miguel Serrato, Secretary

The foregoing minutes were approved by the Board of Directors of the Home Gardens Sanitary District at the regularly scheduled meeting of said Board March 23, 2021.

Signed: 
Karen Samson Runion, President


Miguel Serrato, Secretary