

HOME GARDENS SANITARY DISTRICT

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

MARCH 22, 2022

The Regular Meeting of the Board of Directors of the Home Gardens Sanitary District was called to order by the President, Miguel Serrato, at 7:33 p.m. at the office of the District, 13538 Magnolia Ave., Corona, CA 92879.

Directors present were: Serrato, Cacho, Barajas, Garrison and Samson Runion. Also present were: Alan Burns, District Counsel; Tracey LaBonte, General Manager and Tania Duarte, Administrative Assistant.

Minutes of the regular meeting of February 22, 2022 were presented for approval. Motion was made by Director Barajas, seconded by Director Garrison, and unanimously carried to approve the minutes as presented.

Expenditures for the month of March 2022 were presented and discussed. Motion was made by Director Cacho, seconded by Director Garrison, and unanimously carried to approve the expenditures as presented.

Manager LaBonte presented the Budget Efficiency and Income/Revenue reports. Discussion followed.

Staff Report:

1. On March 01, 2022, Paychex gave us an update regarding the new notice we received from the IRS with an increase amount due. They said the new notice was produced before any tax payment was made to the IRS. We are still waiting to hear from the IRS on the abatement request.
2. On March 14, 2022, A letter was hand delivered to Pacific Finish Coating Inc. located at 12520 Magnolia Ave. Ste. L, letting them know that at this moment it was determined they will not require an Industrial Waste Permit.
3. On March 17, 2022, Staff called Terminix to change service from every 2 months to every 3 months for the same price.

President Serrato moved to Item II on the agenda.

Public Comment: None.

Hearing for Delinquent Accounts:

The Meeting was called to public hearing at 7:39 p.m. District Counsel, Alan Burns, presented an overview of the hearing, which was presided over by the President, Miguel Serrato. The hearing was being held pursuant to Health and Safety Code Section 6523.2. No persons notified of this hearing appeared to present evidence of why they should not be disconnected from the public sewer system. The General Manager was called to present the status of the accounts. Manager LaBonte testified that the status of accounts as presented in the attached "Notice of Hearing" was accurate and that all persons on the list had been duly notified of the hearing.

Motion was made by Director Barajas, seconded by Director Cacho, and unanimously carried to disconnect those properties in the "Notice of Hearing" from the sewer system on or after April 18, 2022. This hearing concluded at 7:41 p.m.

#### WRCRWA Committee Report:

The WRCRWA Board of Directors met on Feb 24, 2022.

#### Audit

The Board voted to Receive and File FY 2020-2021 Independent Auditors Report and Audited Financial Statements, which presented a clean audit finding.

#### Odor Control

The Board voted to Receive and File the Quarterly Odor Control Practices Report. The Odor Mitigation equipment throughout the plant appears to be operating as expected and Odor complaints have been low for months of November and December.

#### Updates

#### Corona Capacity Transfer

The Board was provided an update on the Corona transfer of capacity rights in transportation. Western will transfer its excess capacity to Corona. Corona intends to pay Western for its maintenance costs. The transfer will relieve Western from paying for this part of its maintenance obligation. The parties are still analyzing the dollar amount.

## House Demolition

The abandoned house on WRCRWA's property has now attracted undesirables and stolen property has been found at the site. The demolition permit costs have made demolition very expensive and allowing a training burn impractical due to Covid, so Cal Fire cannot do the burn exercise until months from now. The Board directed the Administrator to move forward with demolition and not to wait on Cal Fire to do the burn exercise which may be up to or possibly over a year from now.

They just received the Bonds & Insurance.

## Anaerobic Digester #3

The project is moving along. Pacific Hydotech gave a completion date of May 2023. The Administrator is putting together a communications plan for the public concerning both projects.

## Operations Update

WRCRWA started receiving flows from Corona on February 8<sup>th</sup>. Solar Drier experienced an equipment failure. Contractor came out same day and it should be back online by February 25<sup>th</sup>.

The plant experienced its first coliform violation in 49 months, they believe it could have been a result of human error.

## Staff Comments

There will be a Recycled Water Meeting on March 3<sup>rd</sup> at 1:30. There may be a possibility of a Re-entry fee into SCE.

Staff will be working with the consultant concerning the Local Limits.

Items for discussion and consideration:


1. The Board discussed February's Monthly Status Report from G & G Environmental Compliance, Inc.
2. The Board discussed the Ballot for Special District Member (Western Riverside) of the Riverside Local Agency Formation Commission. No nominations were made, and no motion was made.
3. After consideration for Guadalupe Mendoza's request to waive a one-time late fee incurred in January 2022, a motion was made by Director Cacho, seconded by Director Garrison, and unanimously carried to approve waiving the late fee one time.
4. After consideration for Pedro Navarro's request to turn off billing temporarily, a motion was made by Director Garrison, seconded by Director Barajas, and unanimously carried to approve turning billing off for 6 months.
5. After consideration to write off balance left on Live Media/Screenwork account, a motion was made by Director Cacho, seconded by Director Garrison, and unanimously carried to approve writing off the remaining balance.
6. General Manager, Tracey LaBonte, updated the Board with more information of a possible Consultant to do a Rate Study for the District.
7. The Board discussed different Investments the District could possibility invest in.
8. District Counsel, Alan Burns, presented training on Fair Contracting Practices and Fair Decision Making for Public

Works as part of the AB1234 Ethics Training (30 minutes of required two hours. Required 2 hours completed).

Closed Session: None.

Director Comments: None.

There being no further business, President Miguel Serrato adjourned the meeting at 8:41 p.m.

  
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Salvador Cacho, Secretary

The foregoing minutes were approved by the Board of Directors of the Home Gardens Sanitary District at the regularly scheduled meeting of said Board April 26, 2022.

Signed:   
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Miguel Serrato, President

  
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Salvador Cacho, Secretary