

HOME GARDENS SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OCTOBER 25, 2022

The Regular Meeting of the Board of Directors of the Home Gardens Sanitary District was called to order by the President, Salvador Cacho, at 7:30 p.m. at the office of the District, 13538 Magnolia Ave., Corona, CA 92879.

Directors present were: Cacho, Barajas, Garrison, Samson Runion, and Serrato. Also present were: Colin Burns, District Counsel; Tracey LaBonte, General Manager and Tania Duarte, Administrative Assistant.

Minutes of the Regular Meeting of September 27, 2022 were Presented for approval. Motion was made by Director Serrato, seconded by Director Garrison, and unanimously carried to approve the minutes as presented.

Expenditures for the month of October 2022 were presented and discussed. Motion was made by Director Barajas, seconded by Director Samson Runion, and unanimously carried to approve the monthly expenditures as presented.

Manager LaBonte presented the Budget Efficiency and Income/Revenue reports. Discussion followed.

Staff Report:

1. On October 7th, we received a response back from Paychex regarding the notice we received from the IRS and the adjustment they had done on our account, showing we owe \$796.47. The IRS charged a penalty of \$1,329.28 due to past

due payment. When Paychex requested the abatement, the IRS reduced the penalty to \$796.47. Paychex will be sending payment to the IRS to pay the balance due.

2. On October 13th, General Manager LaBonte was on her way home from work and the District's vehicle got a flat tire. AAA was called for roadside assistance, and they put the spare tire on. The next day General Manager LaBonte went to a local tire shop to have the tire repaired.
3. On October 24th, Mr. Majeed Modarresi from Crown Auto Salvage came into the District office regarding the letter that District Counsel Burns sent to them concerning their offset lateral. He voiced some concerns and ideas and there will be an agenda item for November's meeting.

WRCRWA Executive Committee Special Meeting Recycled Water Program Workshop #2 On October 10, 2022

Workshop #2 was conducted by Dopudja & Wells. A review of Workshop #1 was discussed. Dopudja & Wells clarified some questions they had after the first workshop.

They then moved to Exercise #4: Limits and Ownership Model for WRCRWA's Portion of the Recycled System was discussed. Components of recycled system owned and operated by WRCRWA and by Member Agencies.

Exercise #5: Recycled Water System Capital and Operating Cost Allocation

A draft structure was presented for allocating Capital costs, and Fixed and Variable Operating Costs, for each recycled water system component.

President Serrato moved back to Item II on the agenda.

Public Comment: None.

HGSD Items for Discussion and Consideration:

1. The Board discussed September's Monthly Status Report from G & G Environmental Compliance.
2. The Board discussed current delinquent accounts.
3. The Board considered Pedro Navarro's request to keep billing off for 3945 Davidson St. and was aware that the property is gutted, uninhabitable and the sewer connections are capped off. A motion was made by Director Serrato, seconded by Director Barajas and unanimously carried to approve keeping billing off for 6 months.
4. After consideration for Dan Mahgerefteh's request to waive the late fee on his account of \$36.89, a motion was made by Director Garrison, seconded by Director Serrato and unanimously carried to deny waiving the late fee.
5. A motion was made by Director Barajas, seconded by Director Garrison and unanimously carried to approve General Manager LaBonte as the Administrator on the Citizens Business Bank online account.
6. A motion was made by Director Garrison, seconded by Director Barajas and unanimously carried to approve 24 hours of vacation after 3 years of service, 4 hours of pay each holiday and to keep 30 hours sick time. *for part time employees* **A.C.** **E.D.**
7. The Board discussed Technical Memorandum from Recycle Water Workshop #1.
8. The Board considered the quote from Gold Coast Environmental to replace failing sensor on flow meter. A motion was made

by Director Barajas, seconded by Director Samson Runion to revisit at a later date.

9. Before this matter was considered, Colin Burns, on behalf of the firm, recused himself from the meeting and stepped outside. A motion was made by Director Serrato, seconded by Director Garrison and unanimously carried to approve the Amendments to Agreement for Consultant Services from Harper & Burns LLP.

10. Public Hearing for Board Member's Compensation Increase:

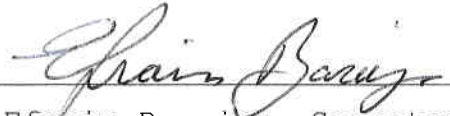
A. The Public Hearing was called to order by President Cacho at 8:23 p.m. The hearing was being held pursuant to the notice provisions of Cal Gov Code §6066 requiring publication of the notice. The determination to increase Board Member compensation was being made in accordance with the provisions of Health and Safety Code §6289. With no patrons appearing for public comment, President Cacho closed the public hearing at 8:24 p.m.

B. A motion was made by Director Samson Runion, seconded by Director Serrato and unanimously carried to approve Ordinance No. 513 Increasing Board Member Compensation from \$295.00 to \$354.00


Closed Session: None.

Directors Comments: None.

There being no further business, President Salvador Cacho adjourned the meeting at 8:33 p.m.


Efrain Barajas, Secretary

The foregoing minutes were approved by the Board of Directors of the Home Gardens Sanitary District at the regularly scheduled meeting of said Board November 22, 2022.

Signed: 
Salvador Cacho, President


Efrain Barajas, Secretary