

HOME GARDENS SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OCTOBER 28, 2025

The Regular Meeting of the Board of Directors of the Home Gardens Sanitary District was called to order by the President, Karen Samson Runion, at 7:30 p.m. at the office of the District, 13538 Magnolia Ave., Corona, CA 92879.

Directors present were: Samson Runion, Serrato, Cacho, Barajas and Garrison. Also present were: Tracey LaBonte, General Manager and Tania Duarte, Administrative Assistant. Alan Burns, District Counsel, was present remotely.

Minutes of the Regular Meeting of September 23, 2025 were Presented for approval. Motion was made by Director Cacho, seconded by Director Serrato, and unanimously carried to approve the minutes as presented.

Expenditures for the month of October 2025 were presented and discussed. Motion was made by Director Garrison, seconded by Director Barajas, and unanimously carried to approve the monthly expenditures as presented.

Manager LaBonte presented the Budget Efficiency and Income/Revenue reports. Discussion followed.

Staff Report:

1. On October 7th, General Manager LaBonte submitted the Annual Information Request to the Official State Social Security Administrator.

2. On October 7th Director Garrison went to Citizens Business Bank and transferred \$350,000 from the General Fund Account into LAIF. The effective date was October 7, 2025.

No WRCRWA Committee Meeting to Report.

President Samson Runion moved back to Item II on the agenda.

Public Comment: None.

HGSD Items for Discussion and Consideration:

1. The Board discussed September's Monthly Status Report from G & G Environmental Compliance.
2. Consideration of late fee waivers:
 - A. After consideration for Hieu Nguyen's request to waive a late fee on his account, a motion was made by Director Serrato, seconded by Director Garrison, and unanimously carried to approve waiving the late fee one time.
 - B. After consideration for Quincy Do's request to waive a late fee on her account, a motion was made by Director Garrison, seconded by Director Cacho, and unanimously carried to approve waiving the late fee one time.
3. The Board discussed current delinquent accounts.
4. A motion was made by Director Garrison, seconded by Director Barajas and unanimously carried to approve Ordinance No. 534, An Ordinance of the Board of Directors of the Home Gardens Sanitary District Re-Adopting An Integrated Operations Code.
5. A motion was made by Director Serrato, seconded by Director Cacho and unanimously carried to approve Tracey LaBonte,

General Manager, as the Authorized Signer for Lincoln Financial Group.

6. The Board discussed the Home Gardens Sanitary District Annual Compliance Report for Fiscal Year Ending June 30, 2025.
7. A motion was made by Director Barajas, seconded by Director Serrato and unanimously carried to approve a refund deposit in the amount of \$182.81 to Murillo's Meat LLC for project at 12702 Magnolia Ave. Ste. 29.
8. District Counsel, Alan Burns, gave an overview of the memo concerning Court of Appeal Clarifying Authority to Clear Room.

Closed Session: None.

Directors Comments: None.

There being no further business, President Karen Samson Runion adjourned the meeting at 7:53 p.m.

A handwritten signature in cursive script, reading "Miguel Serrato", written over a horizontal line.

Miguel Serrato, Secretary

The foregoing minutes were approved by the Board of Directors of the Home Gardens Sanitary District at the regularly scheduled meeting of said Board November 25, 2025.

Signed:

A handwritten signature in cursive script, reading "Karen Samson Runion", written over a horizontal line.

Karen Samson Runion, President

A handwritten signature in cursive script, reading "Miguel Serrato", written over a horizontal line.

Miguel Serrato, Secretary

ORDINANCE NO. 534

AN ORDINANCE OF THE BOARD OF
DIRECTORS OF THE HOME
GARDENS SANITARY DISTRICT
READOPTING AN INTEGRATED
OPERATIONS CODE

Whereas, the District has adopted a comprehensive Operations Code and desires to update that code to add provisions incorporating new Elections Law procedures, making the secretary-treasurer subject to the same rotation procedure as for the office of president, incorporating the disruptive meeting rules, reflecting new director compensation authority, making housekeeping changes to the pretreatment provisions of the ordinance to make cross-references to this District's code, and clarifying that permits are required to connect to the District's system, and .

Whereas, the District does hereby intend to adopt an updated code that accomplishes that objective.

Now, therefore, the Board of Directors does hereby ORDAIN as follows:

Section 1. That the Operations Code adopted hereto as Exhibit A is hereby adopted as the District's Operations Code.

Section 2. Should any part, clause, or section of this Ordinance be declared by any Court of competent jurisdiction to be invalid, the remaining provisions of this Ordinance shall nevertheless be and remain in full force and effect, and the Board of Directors of the Home Gardens Sanitary District hereby declares that each and every section, clause, provision, or part of this Ordinance would have been adopted and made a part of this Ordinance without the adoption of any portion thereof and that the invalidity of any part or provision hereof shall not in any way affect the validity or enforcement of the remaining provisions of this Ordinance that may stand on their own.


Section 3. Pursuant to Health and Safety Code sections 6490 and 6491.3, the Clerk shall cause this ordinance or a summary thereof to be published in a newspaper of general circulation printed and published in the District according to law and posted in three public places and it shall be effective one week thereafter.

PASSED and ADOPTED this 28th day of October 2025


Miguel Serrato, SECRETARY-
TREASURER


Karen Samson-Runion, PRESIDENT

APPROVED AS TO FORM:
Harper & Burns LLP


Alan Burns, DISTRICT COUNSEL