

HOME GARDENS SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
SEPTEMBER 27, 2022

The Regular Meeting of the Board of Directors of the Home Gardens Sanitary District was called to order by the President, Salvador Cacho, at 7:30 p.m. at the office of the District, 13538 Magnolia Ave., Corona, CA 92879.

Directors present were: Cacho, Barajas, Garrison, Samson Runion and Serrato. Also present were: Alan Burns, District Counsel; Tracey LaBonte, General Manager; Tania Duarte, Administrative Assistant & Tim Beld, Representative for Riverside Insurance Agency, Inc.

Public Comment:

Patron Pedro Navarro, appeared before the Board requesting to turn off charges for 3945 ½ Davidson St. due to being uninhabitable. The Board determined that it would be agendized for the next meeting to consider.

Items for discussion and consideration:

1. Tim Beld gave an overview of the proposal that was presented to The Home Gardens Sanitary District for General Liability Insurance. The Glatfelter Public Entities Policy was discussed. Motion was made by Director Serrato, seconded by Director Garrison, and unanimously carried to accept the renewal policy for Glatfelter Public Entities.

President Cacho moved back to item III on the agenda.

Hearing for Delinquent Accounts:

The Meeting was called to public hearing at 8:00 p.m. District Counsel Alan Burns presented an overview of the hearing, which was presided over by the President, Salvador Cacho. The hearing was being held pursuant to Health and Safety Code Section 6523.2. No persons notified of this hearing appeared to present evidence of why they should not be disconnected from the public sewer system. The General Manager was called to present the status of the accounts. Tracey LaBonte testified that the status of accounts as presented in the attached "Notice of Hearing" was accurate and that all persons on the list had been duly notified of the hearing. Motion was made by Director Samson Runion, seconded by Director Barajas, and unanimously carried to disconnect those properties in the "Notice of Hearing" from the sewer system on or after October 17, 2022. This hearing concluded at 8:02 p.m.

Minutes of the regular meeting of August 23, 2022 were presented for approval. Motion was made by Director Garrison, seconded by Director Samson Runion, and unanimously carried to approve the minutes as presented.

Expenditures for the month of September were presented and discussed. Motion was made by Director Serrato, seconded by Director Garrison, and unanimously carried to approve the monthly expenditures as presented.

Manager LaBonte presented the Budget Efficiency and Income/Revenue Reports. Discussion followed.

Staff Report:

1. On August 24, 2022, Alex Chang from Western came into the office with a report from Gold Coast Environmental which is the outside Company that performs the calibration on our flow meter. The report states that the Ultrasonic Sensor needs to be replaced soon. The level readings will not stabilize but are within range. Alex is currently waiting on a quote to replace the sensor.
2. On September 6, 2022, we received a letter from the IRS regarding the abatement request. They will remove the penalty and stated that this is a one-time only consideration. On September 20, 2022, we received a notice that our account was adjusted. It is showing that we owe \$796.47. We submitted the notice to Paychex for review.
3. On September 6, 2022 we received a bill to renew the treasury bond. The bond will be good from 11/01/2022 to 11/01/2025.
4. On September 15, 2022, Paychex confirmed that they had a price increase.
5. A concerned citizen of Home Gardens came into the office regarding his well being dried up. He has an article that says HGSD has entered a water rights deal with the City of Corona. The article appears to have a typo stating that HGSD and not HGCWD engaged in a well project with Corona. Tom Moody from City of Corona confirmed this was a typo and should read Home Gardens County Water District.

The WRCRWA Board of Directors Meeting on September 22, 2022

3A Virtual Meetings

The Board of Directors approved the adoption of a Resolution 22-005 extending virtual meetings through October 21, 2022, in the name of COVID.

5A Receive and File Fiscal Year 2021-2022 Budget vs Actual

The Board of Directors approved to Receive and File the Fiscal Year 2021-2022 Budget verse Actual Report, through June 30, 2022, for Enterprise Fund Operating Revenues and Expenses.

5B Adopt Resolution 22-006 Amending WRCRWA's Conflict of Interest Code

The Board of Directors adopted Resolution 22-006 Amending WRCRWA's Conflict of Interest Code to match current position titles of Western MWD staff who provide services to WRCRWA.

5C Consider Award of a Construction Contract to LCR Earthwork & Engineering Corporation

The Board of Directors awarded a construction contract in the amount of \$62,790 to LCR Earthwork & Engineering Corporation for demolition of the WRCRWA house. LCR will be demolishing the above-ground structures, removing the concrete slabs, abandoning the existing septic tank, securing the existing well with a lockable steel cap, removing existing trees and shrubs and adjusting the fence line to incorporate this property into the

overall WRCRWA plant. The cost for this was included in FY 21/23 Budget.

5D Increase Purchase Order with Synagro West, LLC

The Board of Directors Authorized the Administrator to Increase Purchase Order 5743 with Synagro West, LLC by \$44,000 for Biosolids Disposal. This increase is due to diesel fuel surcharges and the lower temperatures during cooler months that reduce the effectiveness of the solar dryer resulting in more tons to be hauled off. There is no increase to budget.

6 Update

1. Administrator Miller gave an update on the Odor Mitigation and Digester No. 3 project. Both projects are going well there is a 3 month delay on the digester cover because of steel shortages.
2. The first Recycled Water Workshop went well. Dopudja & Wells will be putting together a Technical Memorandum and they will share it once they receive it.

Items for discussion and consideration:

2. The Board discussed August's Monthly Status Report from G & G Environmental Compliance.
3. The Board discussed WRCRWA Monthly Executive Summary for September.
4. Consideration of late fee waivers:
 - A. After consideration for Lusi Tanielu's request to waive the late fee on her account of \$13.50, a motion was made by Director Samson Runion, seconded by

Director Serrato and unanimously carried to approve waiving the late fee one time.

B. After consideration for Rodolfo Franco's request to waive the late fee on his account of \$13.50, a motion was made by Director Samson Runion, seconded by Director Barajas and unanimously carried to approve waiving the late fee one time.

C. After consideration for Martin Alon's request to waive the late fee on his account of \$297.00, a motion was made by Director Barajas, seconded by Director Samson Runion and unanimously carried to approve waiving the late fee one time.

D. After consideration for Thomas Lugo's request to waive the late fee on his account of \$121.50, a motion was made by Director Garrison, seconded by Director Serrato and unanimously carried to approve waiving the late fee one time.

5. A motion was made by Director Barajas, seconded by Director Garrison and unanimously carried to approve the requested increase from Houston & Harris for Annual Line Cleaning.

6. The Board discussed the severe offset of a lateral between Manholes 84 and 83. District Counsel will be sending a letter to the owners of the lateral advising them.

7. District Counsel's request for an increase.

A. Before this matter was considered, Alan Burns, on behalf of the firm, recused himself from the meeting and stepped outside.

B. Consideration was made of the request and of the material submitted to justify the request. After discussion, a motion was made by Director Garrison, seconded by Director Serrato and unanimously carried to approve the District Counsel's request for increase

in hourly rate. A contract amendment will be brought back next month.

8. The Board discussed a possible Compensation Increase for them to \$354.00 per meeting and a motion was made by Director Serrato, seconded by Director Barajas to consider the increase to \$354.00 in a public hearing on the next agenda. Motion was approved to notice the matter in accordance with the Government Code for a public hearing.
9. The Board discussed the status of the Rate Study.
10. The Board discussed the status of Best Best & Krieger's work on the Pension Plan Documentation.

Closed Session: None.


Directors Comments: None

There being no further business, President Salvador Cacho adjourned the meeting at 9:03 p.m.



Efrain Barajas, Secretary

The foregoing minutes were approved by the Board of Directors of the Home Gardens Sanitary District at the regularly scheduled meeting of said Board October 25, 2022.

Signed: 
Salvador Cacho, President


Efrain Barajas, Secretary