

HOME GARDENS SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

May 26, 2026

The Regular Meeting of the Board of Directors of the Home Gardens Sanitary District was called to order by the President, Karen Samson Runion, at 7:30 p.m. at the office of the District, 13538 Magnolia Ave., Corona, CA 92879.

Directors present were: Samson Runion, Serrato, Cacho, Barajas and Garrison. Also present were: Tracey LaBonte, General Manager, Maria Beatty, Administrative Assistant. Alan Burns, District Counsel, was present remotely.

Minutes of the regular meeting of April 28, 2026 were presented for approval. Motion was made by Director Barajas, seconded by Director Cacho and unanimously carried to approve the minutes as presented.

Expenditures for the month of May 2026 were presented and discussed. Motion was made by Director Serrato, seconded by Director Garrison and unanimously carried to approve the expenditures as presented.

Manager LaBonte presented the Budget Efficiency and Income/Revenue reports. Discussion followed.

Staff Report:

1. On May 5th Director Garrison went to Citizens Business Bank and transferred \$400,000 from the General Fund account into the LAIF account.
2. On May 21st Immanuel from Keen IT Services came to the office to start the onboarding process. They will continue the process once the District has passed the due date for billing.

WRCRWA Committee Report:

Regular Meeting of the Board of Directors of the Western Riverside County Regional Wastewater Authority (WRCRWA)

May 21, 2026

4A Approve WRCRWA's Updated Investment Policy for Fiscal Year 2026-2027

Chandler Asset Management along with staff propose modifications to the WRCRWA Investment Policy to align it with industry's best practices and current California Government Codes.

The Board of Directors approved WRCRWA's Updated Investment Policy for Fiscal Year 2026-2027.

4B Consider Authorizing the Administrator to Issue an Award of Contract to the Engineering Partners, Inc. for Medium Voltage Switchgear Replacement Design at the WRCRWA Treatment Plant

For treatment plant ongoing reliability, staff put out an RFP for

design assistance to replace existing medium voltage switchgear throughout the plant. This is a complicated process as all loads to specific switchgear needs to be identified and then as part of the replacement, a reliable plan of how to maintain temporary power is needed to supply the identified loads. In addition, an evaluation of the space where existing switchgear is located is adequate for the replacement gear.

Five firms submitted proposals with The Engineering Partners, Inc. and SKM Engineering proposals tied based on technical merits. The Engineering Partners, Inc.'s cost is \$214,155, approximately \$13K less than SKM's proposal. The design is estimated to be completed in late fall 2026.

HGSDs share of this work will be based on treatment capacity ownership. HGSDs share is 5.36% (0.75 MGD/14.0 MGD) or \$11,472.59. The Board of Directors authorized the Administrator to Issue an Award of Contract to Engineering Partners, Inc. for Medium Voltage Switchgear Replacement Design at the WRCRWA Treatment Plant.

4C Consider Authorizing the Administrator to Issue a Purchase Order to Black & Veatch for the WRCRWA Sewer Conveyance Condition Assessment Project

This effort is to perform a condition assessment on the WRCRWA Conveyance System from the SRPS upstream to Western MWDs point of connection. This will include both CCTV and sonar inspection after complete review of historical maintenance records and as-builts. The cost is \$641,671.

It is assumed the cost will be allocated based on conveyance capacity ownership, HGSDs share is 9.375% (0.75 MGD/8.0 MGD), or \$60,156.66.

This work is necessary to satisfy SSMP requirements for the state Regional Board. However, in addition to this, based on prior discussions a year or so ago about how conveyance costs should be allocated between members, this work will provide a clear picture of what to expect if costs are reallocated to members based on beneficial use by each member agency versus conveyance capacity ownership as it is now.

The Board of Directors authorized the Administrator to Issue a Purchase Order to Black & Veatch for the WRCRWA Sewer Conveyance Condition Assessment Project.

President Samson Runion moved back to Item II on the agenda.

Public Comment: None.

Hearing for Delinquent Accounts:

The Meeting was called to public hearing at 7:40 p.m. District Counsel, Alan Burns, presented an overview of the hearing, which was presided over by the President, Karen Samson Runion. The hearing was being held pursuant to Health and Safety Code Section 6523.2. No persons notified of this hearing appeared to present evidence of why they should not be disconnected from the public sewer system. The General Manager was called to present the status of the accounts. Manager LaBonte testified that the status of accounts as presented in the attached "Notice of Hearing" was accurate and that all persons on

the list had been duly notified of the hearing. Motion was made by Director Barajas, seconded by Director Serrato, and unanimously carried to disconnect those properties in the "Notice of Hearing" from the sewer system on or after June 15, 2026. This hearing concluded at 7:43 p.m.

HGSD Items for Discussion and Consideration:

1. The Board discussed April's Monthly Status Report by G & G Environmental Compliance, Inc.
2. The Board discussed the WRCRWA Executive Summary dated April 29, 2026.
3. The Board discussed and instructions were distributed for required Ethics Training AB 1234.
4. A motion was made by Director Garrison, seconded by Director Barajas and unanimously carried to approve Smith Marion & Co. to audit the District's Financial Statements for year ending June 30, 2026.
5. The Board discussed the Home Gardens Sanitary District Budget for Fiscal Year 2026/2027.
6. A motion was made by Director Garrison, seconded by Director Serrato and unanimously carried to adopt Resolution No. 537, approving Home Gardens Sanitary District 2026/2027 Annual Budget.

7. District Counsel Alan Burns discussed and gave an update on Outside Service Agreement for 150 Radio Road, with possible notice of Terminating Service. This will be on next month's agenda.
8. After consideration for Rexco Development's and Maria Carmine Sanchez's request to waive late fee(s) on their accounts, a motion was made by Director Garrison seconded by Director Serrato and unanimously carried to approve waiving late fees for both Patrons.

Closed Session:

1. The Board adjourned to closed session at 8:08 with Manager LaBonte present pursuant to Government Code Section 54957 and 54957.6 to discuss the performance of District staff and possible increase in compensation. Upon a vote of 5-0, the Board directed Manager LaBonte to negotiate with the employees and reconvened to open session. Manager LaBonte announced that Tania Duarte would be provided a \$1.00 increase to \$31.00 per hour and Eydee Alejo would be provided with a \$.75 increase to \$20.00 per hour.
2. The Board then adjourned to closed session pursuant to Government Code Section 54957 and 54957.6 to discuss the performance and compensation of the District Manager. After hearing from the District Manager, she was excused, and upon a

vote of 5-0 the Board authorized the President to negotiate with the District Manager and set the matter for an oral report and formal approval at the next Board Meeting (pursuant to Government Code Section 54953(c)(3).)

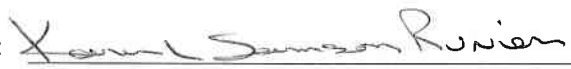
Directors Comments:

The Board requested Public Parking be on the June 2026 Agenda and wished everyone Happy Father's Day.

There being no further business, President Karen Samson Runion adjourned the meeting at 8:26 p.m.


Miguel Serrato, Secretary

The foregoing minutes were approved by the Board of Directors of the Home Gardens Sanitary District at the regularly scheduled meeting of said Board June 23, 2026.

Signed: 
Karen Samson Runion, President


Miguel Serrato, Secretary

RESOLUTION NO. 537

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
HOME GARDENS SANITARY DISTRICT APPROVING THE
2026-2027 ANNUAL BUDGET**

WHEREAS, the Board of Directors has previously approved the budget of the Western Riverside County Regional Wastewater Authority, of which it is a member agency, and is now prepared to adopt its own annual budget; and

WHEREAS, the Board has fully considered the report of income and expenditures presented by the Manager and is prepared to adopt said budget;

NOW THEREFORE, the Board of Directors of the Home Gardens Sanitary District does hereby adopt the attached budget as its operating budget for the 2026-2027 fiscal year.

PASSED AND ADOPTED the 26th day of May 2026


President


Secretary