

HOME GARDENS SANITARY DISTRICT

MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS

JULY 28, 2020

The regular meeting of the Board of Directors of the Home Gardens Sanitary District was called to order by President Grady Garrison, at 7:30 p.m. at the office of the District, 13538 Magnolia Ave., Corona, California.

Directors present were: Garrison, Samson Runion, Serrato, Cacho and Barajas. Also present were Alan Burns, District Counsel, Janey Gress, General Manager and Tracey LaBonte, Staff Assistant.

Public Comment: None.

Minutes of the regular meeting of June 23, 2020 were presented for approval. Motion was made by Director Cacho, seconded by Director Serrato, and unanimously carried to approve the minutes as presented.

Expenditures for the month of July 2020 were presented and discussed. Motion was made by Director Barajas, seconded by

Director Cacho, and unanimously carried to approve the monthly expenditures as presented.

Budget Efficiency/Income Revenue Reports:

Manager Gress presented the Budget Efficiency and Income Revenue Reports. Discussion followed.

Staff Report: None.

Special Meeting of the Board of Directors of the Western Riverside County Regional Wastewater Authority, July 23, 2020:

Closed Session.

4-A. No action was taken.

4-B. The Board came out of Closed Session and Authorized the Administration to sign the settlement agreement with the AQMD for various odor violations. This will be a global settlement for all violations between 2016-2019. The settlement amount is \$200,000, but at least \$100,000 of that amount may be used to make improvements to the facility.

HGSD Items for Discussion and Consideration:

1. The Board Discussed June's Monthly Status Report from G & G Environmental Compliance.

2. The Final Audit Reports for the Pension from Smith Marion & Company were not available yet so this will be on next month's agenda.
3. The Home Gardens Sanitary District Approved Budget for Fiscal Year 2020-2021 was distributed.
4. A motion was made by Director Serrato, seconded by Director Samson Runion, and unanimously carried to adopt Resolution No. 501, A Resolution of the Board of Directors of the Home Gardens Sanitary District Approving the 2020-2021 Annual Budget. This resolution formalizes action taken at the June meeting.
5. After review of the District's Conflict-of-Interest Code, motion was made by Director Cacho, seconded by Director Barajas, and unanimously carried to approve as written.
6. The Board discussed the Home Gardens Sanitary District Annual Compliance Report for Fiscal Year Ending June 30, 2020 in accordance with Government code §66013. This report is now available to the public.
7. District Counsel Alan Burns gave an oral presentation in accordance with Government Code Section 54953(c) (3) explaining the proposed Executive Compensation of a 2% increase in annual salary for the District Manager. Director Barajas made a motion to approve the Executive Compensation, Director Samson Runion seconded, and it was

unanimously carried to approve the Executive Compensation as presented.

8. General Manager Gress gave a Status update on Patron's accounts.
9. The Board discussed District Operations, Disconnections, and Late Fees considering the COVID-19 pandemic. Operations will remain the same, no disconnections will be performed. Liens will be placed after next billing and each late customer is notified. Late fees will be waived for all patrons since the COVID-19 pandemic began and will be addressed again at the August 25, 2020 Board meeting. Another letter will be sent to all the Patrons that are late advising them that sewer fees are still owed. This will be a recurring item on the agenda as needed.
10. Motion was made by Director Cacho, seconded by Director Barajas, and unanimously carried for the election of Officers to be on the rotation basis, as provided for in the by-laws of the Home Gardens Sanitary District. The new president for fiscal year 2020/2021 is Karen Samson Runion, and Secretary/Treasurer is Miguel Serrato.

Closed Session: None.

Directors Comments: Director Serrato thanked the Staff and Board for the beautiful flowers for his brother's service.

Director Cacho and Barajas thanked Director Garrison for serving as President.

There being no further business, President Samson Runion adjourned the meeting at 8:37 p.m.



Miguel Serrato, Secretary

The foregoing minutes were approved by the Board of Directors of the Home Gardens Sanitary District at the regularly scheduled meeting of said Board August 25, 2020.

Signed: 

Karen Samson Runion, President



Miguel Serrato, Secretary