

HOME GARDENS SANITARY DISTRICT
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
MAY 26, 2020

The regular meeting of the Board of Directors of the Home Gardens Sanitary District was called to order by the President, Grady Garrison at 7:40 p.m. by teleconference. Staff Assistant Tracey LaBonte and Director Karen Samson Runion were present at the office of the District, 13538 Magnolia Ave., Corona, California.

Directors present were: Garrison, Samson Runion, Serrato, Cacho and Barajas. Also, present Alan Burns, District Counsel; Janey Gress, General Manager and Tracey LaBonte, Staff Assistant.

No patrons appeared for public comment.

Minutes of the regular meeting of April 28, 2020 were presented for approval. Motion was made by Director Barajas, seconded by Director Serrato, and unanimously carried to approve the minutes as presented.

Expenditures for the month of May 2020 were presented and discussed. Motion was made by Director Serrato, seconded by Director Samson Runion, and unanimously carried to approve the monthly expenditures as presented.

Manager Gress presented the Budget Efficiency and Income Revenue reports. Discussion followed.

Staff Report: None.

Special Meeting of the Board of Directors of the Western Riverside County Regional Wastewater Authority, April 30, 2020:

1. The Board of Directors approved to Increase the existing Best Best & Krieger, LLP purchase order 5149 - SER, by \$27,000, to continue providing legal services. This increase will bring the purchase order total from \$35,000 to \$62,000.
2. The Board of Directors approved a professional services contract with Larry Walker Associates in an amount of \$86,258 to conduct and prepare the necessary report for a technically based local limits study.
3. The Board of Directors approved to issue a purchase order in the amount of \$83,997.89 to Xylem Water Solutions for procurement of one submersible pump for the South Regional Pump Station.
4. The WRCRWA's Budget was discussed and will be brought back May 28, 2020.

The WRCRWA Board went into Closed Session and Re-convened into open session. The Board of Directors approved to have the administrator pay Webb Associates \$33,178.00 on the change orders that were done on the Treatment Plant Expansion.

Items for discussion and consideration:

1. The Board Discussed April's Monthly Status Report from G & G Environmental Compliance.
2. The Board discussed the Postponement of LAFCO's Special District Election.
3. The Board discussed the Draft Financial Statements and Independent Auditors' Report prepared by Smith Marion & Company for the year ended June 30, 2019. Discussion followed. Director Cacho made a motion to approve, Director Samson Runion seconded the motion and it was unanimously approved.
4. Motion was made by Director Samson Runion, seconded by Director Barajas, and unanimously carried to approve Resolution No. 499, A resolution of The Board of Directors of the Home Gardens Sanitary District Clarifying Benefits for Part Time Employees.
5. Motion was made by Director Serrato, seconded by Director Cacho, and unanimously carried to Amend Consultant Contract with Sam Tokatly for IT Services.
6. District Counsel Alan Burns updated the Board on the Communication sent from the City of Corona noting their response to the letter sent by Counsel Burns regarding their General Plan amendment and environmental review. The report had stated that only Corona provided sewer service. The District pointed out that HGSD has a right to serve within its boundaries that are overlapped by Corona. The city noted in its response to comments section that HGSD provides sewer service within the City and Corona's overlapping area and has a right to provide sewer connection service to property within its service boundary.

7. The Board discussed District Operations, Disconnections, and Late Fees considering the COVID-19 pandemic. Motion was made by Director Barajas, seconded by Director Cacho and unanimously carried to approve District Operations remaining the same for now, late fees waived until July 1, 2020 with District Counsel writing a letter to the Patron requesting an extension in paying their bill. This will be a recurring item on the agenda as needed.
8. Motion was made by Director Barajas, seconded by Director Serrato, and unanimously carried to approve a letter to be written to all the Patrons that are more than 4 months past due.

Closed Session:

1. The Board adjourned to closed session with Manager Gress present pursuant to Government Code Section 54957 and 54957.6 to discuss the performance of District staff and possible increase in compensation. Upon a vote of 5-0, the Board directed Manager Gress to negotiate with the employees and reconvened to open session. Manager Gress announced that she had negotiated and reported that Tracey LaBonte would be provided a 2% increase in salary and April Cervantes would receive a \$.25 increase to \$17.00 per hour.
2. The Board then adjourned to closed session pursuant to Government Code Section 54957 and 54957.6 to discuss the performance and compensation of the District Manager. The

Board reconvened to Open Session at 8:35 p.m. and announced that upon a vote of 5-0 the Board authorized the President to negotiate with the District Manager and, if the negotiations are successful, set the matter for an oral report and formal approval at the next Board meeting (pursuant to Government Code Section 54953© (3).)

Directors Comments: None.

There being no further business President Garrison adjourned the meeting at 8:37 p.m.



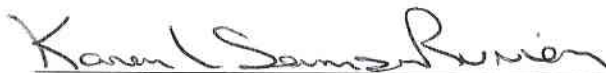
Karen Samson Runion, Secretary

The foregoing minutes were approved by the Board of Directors of the Home Gardens Sanitary District at the regularly scheduled meeting of said Board June 23, 2020.



Signed:

Grady Garrison, President



Karen Samson Runion, Secretary